

## Grant Applications for Trowbridge Area Board on 23/05/2013

ID	Grant Type	Project Title	Applicant	Amount Required
63	Community Area Grant	Lights, Camera, Action!	Trowbridge Community Area Future	£2680
<p><b>Submitted:</b> 29/04/2013 12:54:39</p> <p><b>ID:</b> 63</p> <p><b>Current Status:</b> Application Appraisal</p> <p><b>To be considered at this meeting:</b> 23/05/2013 Trowbridge</p> <p><b>1. Which type of grant are you applying for?</b> Community Area Grant</p> <p><b>2. Amount of funding required?</b> £501 - £5000</p> <p><b>3. Are you applying on behalf of a Parish Council?</b> No</p> <p><b>4. If yes, please state why this project cannot be funded from the Parish Precept</b></p> <p><b>5. Project title?</b> Lights, Camera, Action!</p> <p><b>6. Project summary:</b> To purchase 2 high spec video cameras and accessories to be used by groups throughout the Trowbridge Community Area to celebrate and promote events, groups and the town via you-tube and Trowbridge TV Channel. We will also be providing training in use of the cameras from a professional film-maker.</p> <p><b>7. Which Area Board are you applying to?</b> Trowbridge</p> <p><b>Electoral Division</b> Trowbridge Central</p> <p><b>8. What is the Post Code of where the project is taking place?</b> BA14 8AH</p> <p><b>9. Please tell us which theme(s) your project supports:</b> Children &amp; Young People Arts, crafts and culture Countryside, environment and nature</p>				

Economy, enterprise and jobs  
 Festivals, pageants, fetes and fayres  
 Food, farming and local markets  
 Health, lifestyle and wellbeing  
 Heritage, history and architecture  
 Inclusion, diversity and community spirit  
 Recycling and green initiatives  
 Safer communities  
 Sport, play and recreation  
 Transport and roads  
 Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2012

**Total Income:**

£20,968.80

**Total Expenditure:**

£21,090.37

**Surplus/Deficit for the year:**

£-121.57

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£14,400.99

**Why can't you fund this project from your reserves:**

We propose to match-fund the bid from our reserves. The remainder of the money is for community projects already identified by TCAF. Some reserves are necessary as we employ two Project Officers.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£6180		
Total required from Area Board		£2680		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2 x cameras	4600	TCAF	yes	2500

2 x tripods	240	Training & Support x 10 days	yes	1000
Insurance	180			
2 x Lapel Mics	280			
2 x Lapel mics				
2 x cables & Boom Poles	180			
LED Top Light	60			
2 x Capture Cards	180			
2 x ND Filter	220			
2 x extra battery	80			
2 x carry bags	160			
<b>Total</b>	<b>£6180</b>			<b>£3500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

It's a key priority to promote the brand 'Trowbridge' within our community area and to the wider region. Previous films made including Portas Pilot, Dickensian Market, Trowbridge Festival and the Campus project have demonstrated the positive image we can present of the town through this medium. By owning the cameras and equipment it will make it more feasible for groups to record their own events and upload their films.

**14. How will you monitor this?**

TCAF will keep a log of who takes part in training and makes use of the equipment. We will send out questionnaires following use of the equipment ensuring correct usage.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

TCAF will continue to run the project by charging a small fee to hire the equipment to cover costs of upkeep. Advanced training/mentoring in short film-making will be offered to community groups at a small fee to upskill local people.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available**

**to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.